

Author Guidelines for *Neuphilologische Mitteilungen*

General

Manuscripts should be submitted as a Word file via the submission tool at <https://journal.fi/nm> > Make a Submission.

To start your submission process, you should first register a *user account* on the OJS system. Registration and login with the OJS is required to submit and follow the submission process online.

As part of the submission process, authors are required to check off their submission's compliance with the submission preparation checklist at <https://journal.fi/nm/about/submissions>.

After the article has been accepted for publication the author is asked to send any possible diagrams, maps, and figures as separate files. The resolution of the figures should be at least 300dpi, and 600 dpi if the figure includes text. The same applies to diagrams with small text. All figures and diagrams are printed primarily in black and white, which should be taken into account when drawing them up.

Articles submitted to the English section should be revised by a native speaker of English before submission.

Style

The article should include an abstract of max. 1400 characters written in the same language as the article.

Line spacing should be 1.5 points. New paragraphs should be separated by an empty line, not indented. Do not use hyphenation at the end of lines.

Table captions are placed before/above the table while figure captions are placed after the figure. Captions end with a full stop.

Article subheadings are not italicized or bolded. All heading numbers end in a full stop. Main and subheadings are numbered manually, not automatically with the word-processing program.

Examples are numbered manually with a full stop after the number (no brackets).

Only use footnotes, not endnotes. Footnotes should be used sparsely, and they should not include bibliographical references.

Bibliographical references should be included in the text as follows:

(Anttila *et al.* 1980: 35); Anttila (1980: 35–38) claims

The author should differentiate between a hyphen and a dash (n-dash, not m-dash) and use them with consistency (dash between years and page numbers; see bibliographical guidelines below).

Italics should be used as a means of highlighting; bolding or underlining words or phrases for emphasis should be avoided.

Glosses and grammatical analyses should preferably be in table form or, alternatively, be done using the tabulator, so that alignment of words/items remains intact. Never use the spacebar for this purpose.

Bibliography

Please add the digital object identifier (DOI) name *for all publications that have one at the end of the entry.* The DOI name should be formatted as a link to the publication. You can use the following webpage to search for DOI names in your bibliography: <https://apps.crossref.org/SimpleTextQuery>.

Hiippala, Tuomo, Väisänen, Tuomas, Toivonen, Tuuli, & Järv, Olle 2020.
Mapping the languages of Twitter in Finland: Richness and diversity in space and time. *Neuphilologische Mitteilungen* CXXI (1): 12-44.
<https://doi.org/10.51814/nm.99996>

The first names of all authors or editors are given in full. In case of several authors/editors, the first name of the first author/editor follows the surname and is separated from it by a comma. The names of the other authors/editors are given first name first. [Language-specific variation is allowed in connecting typography (ampersand, conjunction, n-dash, /).] The preferred form is:

Virtanen, Pekka, Maija Lahtinen & Paavo Jokinen

In case of more than three authors the term "*et al.*" may be used for all names after the first one. The last name is followed by the year of publication without brackets and a full stop. If there are several years of publication they should be separated by an n-dash. A dash is also used in connection with dates.

Anttila, Raimo 1989.

Virtanen, Pekka 1981–1989.

Proceedings of the conference organized on September 18–22, 1998...

If the same author(s) appear(s) more than once in the bibliography, their name is repeated every time. The publications by the same author(s) are placed in a chronological order.

Names of books are italicized. Names of articles are in regular font and without quotation marks. The name of the book in which the article appears immediately follows the article name (not preceded by the word *in*). The name of the publication is preceded and followed by a full stop.

Coats, Steven 2016. Grammatical feature frequencies of English on Twitter in Finland.

Names of series are in regular font. No comma before the series number.

The volume number is not italicized.

Philological Papers 23.

The publisher's name follows the place of publication and they are separated by a colon.

Philadelphia: Mouton.

In case of several places of publication: either name of the first one followed by etc. or all names separated by m-dash or / [Language-specific variation allowed].

Philadelphia, etc. / Philadelphia – New York – Anchorage (or: X, Y & Z)

The number of the journal is followed by a colon, and the number of the volume is followed by the number of the issue in brackets.

Neuphilologische Mitteilungen CXI (3): 137–143.

The page numbers of the article are placed before the place of publication.

In case of a book/edited volume (not a series) the number is preceded by a full stop.

The editor(s)'(s) name(s):

(1) Within the entry: /ed./ before name:

ed. X / Hrsg. von X / Éd. X .

Comma before information on the editor:

Negation and Polarity, ed. Peter Brown. / eds. Peter Brown & Paul Smith.

Coats, Steven 2016. Grammatical feature frequencies of English on Twitter in Finland.
English in Computer-Mediated Communication: Variation, Representation and Change, ed. Lauren Squires. 179–210. Boston and Berlin: De Gruyter.

(2) Editor's information at the beginning of the entry:

Brown, Peter & Paul Smith (eds.) 1989. *Negation and Polarity*.